



भा.वि.प्रा. कार्गो लॉजिस्टिक्स एण्ड एलायेड सारविसेस कौ लि.  
AAI CARGO LOGISTICS AND ALLIED SERVICES CO. LTD.

(An AAI Subsidiary)

CIN : V74990DL2016GO1304348

No. AAICLAS/KOL/CAFAC/ 2018/

Date: 05/05/2018

महोदय/Sir,

कार्गो फॅसिलिटेसन कमिटी की बैठक दिनांक 26/04/2018 को इंटीग्रेटेड कार्गो टेरमिनल के सम्मेलन हॉल में आयोजित किया गया। उक्त बैठक का कार्यवत आपके अवलोकनार्थ संलग्न की जा रही है।  
Enclosed please find the copy of the minutes of the Cargo Facilitation Committee (CAFAC) meeting held on 26/04/2018 in the Conference Hall, AAICLAS, New Integrated Cargo Terminal, NSCBI Airport, Kolkata - 700 052.

साथी ही यह भी सूचित किया जाता है कि उक्त समिति की अगली बैठक **30/05/2018** को **3:बजे 00** निर्धारित की गयी है। It is to inform you that the next Cargo Facilitation Committee (CAFAC) meeting will be held on **30<sup>th</sup> May, 2018 (Wednesday) at 15:00 Hrs.** in the Conference Hall, New Integrated Cargo Terminal, NSCBI Airport, Kolkata - 700 052.

'कार्गो फॅसिलिटेशन कमिटी' (CAFAC) की आगामी होने वाली बैठक में आपसे अनुरोध है कि अपनी उपस्थिति सुनिश्चित करें तथा बैठक से संबंधित अगर कोई भी महत्वपूर्ण एजेंडा हो, तो संक्षेप में टिप्पणी बनाकर अधोहस्ताक्षरी के कार्यालय में 25/05/2018 तक अनिवार्य रूप से जमा कर दें।  
Kindly make it convenient to attend the meeting and ensure that agenda points, if any may please be sent to this office latest by 25/05/2018 along with the brief for a meaningful discussion.

धन्यवाद/Thanking you,

भवदीय/Yours faithfully,

(प्रदीप कुमार सिंह)

(Pradeep Kumar Singh)

वरिष्ठ प्रबंधक (कार्गो / प्रशासन और आयात)  
Sr. Manager (Cargo/Admn & Import)

संलग्न/Encl: ऊपरोक्त अनुसार/ as above.

**MINUTES OF THE CAFAC MEETING HELD ON 26<sup>TH</sup> APRIL, 2018 AT 16:30 HRS. IN THE CONFERENCE HALL, AAI CARGO LOGISTICS AND ALLIED SERVICES CO. LTD., NEW INTEGRATED CARGO TERMINAL, NSCBI AIRPORT, KOLKATA – 700 052**

**AAICLAS**

- |                     |   |
|---------------------|---|
| 1. Shri Rahul Nandy | Dy. General Manager (Cargo) -----CONVENOR |
| 2. Shri P K Singh   | Sr. Manager (Cargo – Import & DCT)        |
| 3. Shri Z A Ahmed   | Sr. Manager (Cargo – Export & Security)   |

**AIRLINES**

- |                                |                                       |
|--------------------------------|---------------------------------------|
| 1. Shri Louis Alphonso         | Chairman, CFC, M/s Singapore Airlines |
| 2. Shri Mark Culpeper          | M/s Emirates                          |
| 3. Smt. Payel Bhattacharjee    | M/s Emirates                          |
| 4. Shri Shiladitya Chakraborty | M/s Etihad Airlines                   |
| 5. Shri Debanjan Sen           | M/s Jet Airways                       |
| 6. Shri Prantick Chowdhury     | M/s Air Asia                          |
| 7. Shri Saurach Prasad         | M/s Thai Airways                      |
| 8. Smt. Cecilia SAchariah      | M/s Thai Airways                      |
| 9. Shri Amitava Biswas         | M/s MGM Global Air (P) Ltd.           |
| 10. Ms. Madhumita Bhattacharya | M/s MGM Global Air (P) Ltd.           |
| 11. Shri Partha Majumder       | M/s Srilankan Airlines                |
| 12. Shri Debasish Dutta        | M/s AIATSL                            |
| 13. Shri Soumya Chowdhury      | M/s AIATSL                            |

**AIR CARGO AGENTS ASSOCIATION OF INDIA (ACAAI)**

1. Shri JaideepRaha
2. Mrs. SeemahDaga
3. Shri Prosenjit Datta
4. Shri Soumyadeep Dutta
5. Mrs. Neha Tandon
6. Shri Partha Sarathi Dhar

**CALCUTTA CUSTOMS HOUSE AGENTS' ASSOCIATION (CCHAA)**

1. Shri Amit Koley
2. Shri P C Maity

**GROUND HANDLING AGENT (BHADRA INTERNATIONAL INDIA (P) LTD)**

1. Shri Sunil Bisht

**Reportable Matters:**

The meeting was convened by Dy. General Manager (Cargo). Welcoming the members to the meeting, the following reportable matters were appraised to the house.

1. Modification of Import Cold storage.
2. Installation of new RO machines in NICT.

3. Installation of 3<sup>rd</sup> X-ray machine at Export.

4. **Cargo handled (MT) during the month of March, 2018**

	March, 2018	March, 2017	% variation over previous year
Export	3070	3123	-1.70
Import	1544	2866	-46.13

5. **Generation of TSP through WEB for the month of March, 2018**

- a) Import TSP = 26.32%  
 b) Export TSP = 41.53%

Thereafter, the minutes of the last CAFAC meeting held on 28<sup>th</sup> February, 2018 were reviewed.

Sl. No.	Points/raised/ Discussed	Observation/ decision made	Action by
1.	<b>Shortage of manpower by M/s Air India</b>	Airlines and trade raised the point regarding poor services by M/s Air India and delay in operational activities due to shortage of manpower.  M/s Air India informed the house that they are aware about the issue and the adequate manpower shall be in place shortly.	<b><u>M/S AIR INDIA</u></b>
2.	<b>Delay in movement of cargo from truck dock to examination area</b>	Mr. Joydeep Raha, Hon. Secretary from ACAAI raised the point regarding delay in movement of export cargo from truck dock to examination area due to shortage of manpower and equipment. M/s BIIL representative assured that house that they will look into the matter and take necessary action as required.  The convener informed the house that there is considerable improvement in Export cargo and all the cargo are being shifted to the examination area immediately. He also requested airlines/GHAs to co-ordinate among themselves in order to keep the examination area free from congestion.	<b><u>M/s BIIL/ AIRLINES</u></b>

3.	<b>Deployment of security personnel for CUDCT Strong Room</b>	DGM (Cargo) informed that the strong room is jointly operated by airlines and AAICLAS. To enhance the security, the deployment of the security personnel's for Domestic Cargo has been taken up and should be in place shortly.	<b><u>POINT DROPPED</u></b>
4.	<b>Endorsement by M/s Bhadra in the LS/BC and Gate Pass for forwarding cargo for examination and for Pre-delivery respectively.</b>	CCHAA raised the point that there is a lot of delay in forwarding cargo for examination and for taking delivery by M/s BIIL.  It was also decided that entries to be done by M/s BIIL on back of BC/GP for every movement but it was not being done.  Convenor made it clear that entry should be made in the Register and to be recorded in the backside of the bank challan and gate pass since physical activity till pre-delivery gate is the responsibility of M/s BIIL.	<b><u>M/s BIIL</u></b>
5.	<b>Canteen facility</b>	ACAAI /CCHAA raise the point regarding provision of canteen in the Cargo Terminal.  DGM (Cargo) informed the house that process for canteen facility in Cargo Terminal has been initiated and tender is already placed on WEB. Interested party may apply accordingly.	<b><u>AAICLAS</u></b>
6.	<b>Shortage of X-ray machines</b>	The convenor informed the house that the 3 <sup>rd</sup> machine has been installed and made operational in export wing.	<b><u>POINT DROPPED</u></b>
7.	<b>Delay in data entry and binning of cargo</b>	Mr. P C Maity from CCHAA raised the point regarding considerable delay in data entry and binning of cargo which have the direct impact on Customs Examination process where location slip could not be generated due to non-feeding of data in ICMS. He also raised the point regarding wrong feeding of binning data in ICMS which further delays the process of producing the Pkgs. to Customs for Customs Examination.  M/s BIIL representative assured the house to look into the matter and take necessary action in order to address the issue.	<b><u>M/S BIIL</u></b>
8.	<b>Cleaning of Parking area</b>	Mr. Louis from Chairman, CFC, M/s Singapore Airlines informed the house regarding cleaning issues in parking area, 3 <sup>rd</sup> floor of building and mosquito	

		menace. The convenor informed the house that he will look into the matter and take necessary action regarding cleaning of the concerned areas and fogging inside the Cargo Complex.	<b><u>AAICLAS</u></b>
9.	<b>Raising of rent/electricity bill</b>	Representative from Airlines raised the issue regarding raising of rent/electricity bills by two different entities i.e. AAICLAS & AAI.  The Convneor informed the house that once AIMS portal is installed by AAICLAS the electricity bills will be raised by AAICLAS only.	<b><u>AAICLAS</u></b>
10.	<b>Un-serviceability of 10ton weighing scale</b>	Representative from Airlines raised the issue regarding unserviceable of 10ton weighing scale.  The Convenor informed the house that Electronics and Civil Department has been asked to repair the scale and lower the scale to ground level for its protection from future damage.	<b><u>AAICLAS</u></b>
<b><u>NEW POINTS</u></b>			
1	<b>RA Status</b>	Convenor informed the house that shortly Kolkata Cargo will be getting RA status after that the screening activities shall be completely taken over by AAICLAS.	<b><u>AAICLAS</u></b>
2.	<b>Modification of APEDA</b>	The proposed modification of APEDA is under process and one additional ULDs building platform with additional release point will be installed for faster movement of perishable cargo. It is assumed that after these modifications the capacity will be enhance up to 100% in peak hour.  In this regard the Chairman – CFC has requested that a weighing scale with printer may also be provided at the release point which will help to check final load of ULDs before its release.	<b><u>AAICLAS</u></b>
3	<b>Installation of X-ray machine at TP shed</b>	The convenor informed that the new x-ray machine of dual view shall be installed shortly for scanning of TP cargo which will ease the movement of transshipment cargo from CCU.	<b><u>AAICLAS</u></b>

4.	<b>Issue of re-labeling</b>	<p>The CFC – Chairman has raised the issue of non-availability of AWB stickers on import cargo pkgs. for which M/s BIIL is showing excess land in segregation report. The whole process of regularization is time consuming.</p> <p>The convenor and CFC chairman has agreed to take up the issue with Customs.</p>	<p><b><u>AAICLAS/</u></b>  <b><u>CFC-</u></b>  <b><u>CHAIRMAN</u></b></p>
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The meeting ended with vote of thanks to the chair.

*9/6*  
*05/05/2018*

**(Pradeep Kumar Singh)**  
**Sr. Manager (Cargo/Admn & Import)**

Distribution: As per list.