



भा.वि.प्रा. कार्गो लॉजिस्टिक्स एण्ड एलायेड सारविसेस कॉ लि.
AAI CARGO LOGISTICS AND ALLIED SERVICES CO. LTD.

(An AAI Subsidiary)

CIN : V74990DL2016GO1304348

No. AAICLAS/KOL/HR-04/CAFAC/ 2018/190

Date : 23/02/2018

महोदय/Sir,

विदित हो कि 'कार्गो फैसलिटेशन कमिटी'(CAFAC)की बैठक, दिनांक 19/02/2018 को एएआईकार्गो लॉजिस्टिक्स अंड अल्लिएड सर्विसेस कॉ लिमिटेड के न्यू इंटीग्रेटेड कार्गो टर्मिनल सभागार कक्ष में 3 :- की जा आपके अवलोकनार्थ संलग्न बैठक का कार्यवत्तउक्त / बजे आयोजित की गयी थी रही है. /Enclosed please find the copy of the minutes of the Cargo Facilitation Committee (CAFAC) meeting held on 19/01/2018 in the Conference Hall, AAI, New Integrated Cargo Terminal , NSCBI Airport, Kolkata - 700 052.

साथी ही यह भी सूचित किया जाता है कि उक्त समिति की अगली बैठक 28/02/2018 को 3: 00 बजे निर्धारित की गयी है /It is to inform you that the next Cargo Facilitation Committee (CAFAC) meeting will be held on **28/02/2018 (Wednesday) at 15:00 Hrs.** in the Conference Hall, New Integrated Cargo Terminal, NSCBI Airport, Kolkata - 700 052.

'कार्गो फैसलिटेशन कमिटी' (CAFAC) की आगामी होने वाली बैठक में आपसे अनुरोध है कि अपनी उपस्थिति सुनिश्चित करें तथा बैठक से संबंधित अगर कोई भी महत्वपूर्ण एजेंडा हो, तो संक्षेप में टिप्पणी बनाकर अधोहस्ताक्षरी के कार्यालय में 26/02/2018 तक अनिवार्य रूप से जमा कर दें / Kindly make it convenient to attend the meeting and ensure that agenda points, if any may please be sent to this office latest by 26/02/2018 along with the brief for a meaningful discussion.

धन्यवाद/Thanking you,

भवदीय/Yours faithfully,

काशी नाथ

(काशी नाथ यादव)

(Kashi Nath Yadav)

वरिष्ठ प्रबंधक (कार्गो / प्रशासन और निर्यात)

Sr. Manager (Cargo/Admn & Export)

संलग्न/Encl: ऊपरोक्त अनुसार/ as above.

MINUTES OF THE CAFAC MEETING HELD ON 19TH JANUARY, 2018 AT 15:00 HRS. IN THE CONFERENCE HALL, AAI CARGO LOGISTICS AND ALLIED SERVICES CO. LTD., NEW INTEGRATED CARGO TERMINAL, NSCBI AIRPORT, KOLKATA – 700 052

AAICLAS

- | | |
|--------------------------|---|
| 1. Shri KekuBhomi Gazer | Chief Executive Officer ---CHAIRMAN |
| 2. Shri Rahul Nandy | Dy. General Manager (Cargo) -----CONVENOR |
| 3. Shri Rajesh Chawala | Asstt. General Manager (HR) - CHQ |
| 4. Shri Kashi Nath Yadav | Sr. Manager (Cargo – Admn& Export) |
| 5. Shri P K Singh | Sr. Manager (Cargo – Import & DCT) |
| 6. Shri Suren Das | Asst. Manager (Cargo/Commercial & Security) |

CUSTOMS

- | | |
|---------------|-------------------------------|
| 1. Shri D Roy | Astt. Commissioner of Customs |
|---------------|-------------------------------|

AIRLINES

- | | |
|----------------------------|----------------------------|
| 1. Shri Prantick Chowdhury | M/s Air Asia |
| 2. Shri Pramod Kr. Nair | M/s Qatar Airways |
| 3. Shri Goutam Dutta | M/s Air India |
| 4. Shri Jogendra Mahato | M/s Air India |
| 5. Shri Amin Khan | M/s Emirates |
| 6. Shri Utpal Konwar | M/s Cathay Pacific Airways |
| 7. Shri Nirupam Das | M/s Cathay Pacific Airways |

AIR CARGO AGENTS ASSOCIATION OF INDIA (ACAAI)

- | | |
|-------------------------|----------------|
| 1. Shri P K Sinha | Chairman |
| 2. Shri JaideepRaha | Hon. Secretary |
| 3. Mrs. SeemahDaga | Treasurer |
| 4. Shri Prosenjit Datta | |

CALCUTTA CUSTOMS HOUSE AGENTS' ASSOCIATION (CCHAA)

- | | |
|------------------------|----------------|
| 1. Shri SudipDey | Hon. Secretary |
| 2. Shri P C Maity | Executive |
| 3. Shri Chandan Das | |
| 4. Shri Swapan Goswami | |

GROUND HANDLING AGENT (BHADRA INTERNATIONAL INDIA (P) LTD)

- | | |
|-----------------------|--|
| 1. Shri ChiranjibBasu | |
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Reportable Matters:

The meeting was chaired by Shri KekuBhomi Gazer, Chief Executive Officer, AAICLAS.

The meeting was convened by Dy. General Manager (Cargo). Welcoming the members to the meeting, the following reportable matters were appraised to the house.

1. Due to odd size of the Astrophysics dual view X-ray machine, it is taking some time to shift this machine form CUDCT to International Export wing as it requires breaking of the floor. AAI – Civil Dept. has been intimated to start the civil work shortly.
2. Civil and Electrical works are on the verge of finishing for the upcoming Courier Terminal. List of equipments for ECCS is awaited from Customs.
3. All approvals are accorded for creating additional Truck Dock and additional ULD Bay in the Centre for Perishable Cargo (CPC) work to be commenced shortly.
4. Estimate for extension of Export Truck Dock is finalized; direction from the Planning Department is awaited.
5. Four Live animal (Kangaroo) consigned to M/s Zoological Garden Alipore, Kolkata arrived ex-flight TG- 313 dated 25/10/2017 vide AWB 217 1730 5201 was received and delivered promptly under constant monitoring/supervision of AAICLAS to the complete satisfaction of Zoo Authority and Clearing Agent M/s Indo Friends Agency.

6. Cargo handled (MT) during the month of December, 2017

	December, 2017	December, 2016	% variation over previous year
Export	3283.14	2938.74	+ 11.72%
Import	2179.92	1853.11	+ 17.64%

7. Generation of TSP through WEB for the month of December, 2017

- a) Import TSP = 21.41%
- b) Export TSP = 41.56%

Thereafter, the minutes of the last CAFAC meeting held on 27th October, 2017 were reviewed.

Sl. No.	Points/raised/ Discussed	Observation/ decision made	Action by
1.	Business Development in NE Region	The point was discussed by Chairman – M/s MSTC with view to promote the business in NE region.	<u>POINT DROPPED</u>
2.	Sharing of audit report	Convener informed the house that airlines are sharing audit report with AAICLAS.	<u>POINT DROPPED</u>

3.	Extension of truck doc area	Convener informed the house that approval has been given by CHQ for the extension of truck dock in APEDA and work will start soon. Approval from the CHQ for the extension of export truck dock is awaited.	<u>AAICLAS</u>
4.	Augmentation of trollies in APEDA	Convener informed the house that 15 trolleys have been provided to APEDA by AAICLAS. The point is dropped.	<u>POINT DROPPED</u>
5.	Cleaning of warehouse	Airlines raised the point regarding the cleanliness of the warehouse. M/s BIIL representative informed that they are in the process to enhance the man-power and assured that proper cleaning shall be done in due course.	<u>BIIL</u>
6.	Shortage of manpower	Airlines and trade raised the point regarding poor services by M/s BIIL and delay in operational activities due to shortage of man-power. M/s BIIL informed the house that within a month adequate manpower shall be in place. Convener has reiterated that no delays shall be allowed in operational activities hence action for enhancement of man-power should be taken immediately.	<u>BIIL</u>
7.	Cargo Dept. Audit	CEO – AAICLAS informed the house that a team from CHQ shall visit Kolkata Cargo Dept. to audit the entire process being followed at Kolkata Airport.	<u>AAICLAS</u>
8.	Delay in movement of cargo from truck dock to examination area	Mr. JoydeepRaha, Hon. Secretary from ACAAI raised the point regarding delay in movement of export cargo from truck dock to examination area due to shortage of man-power and equipment. M/s BIIL representative assured that house that they will look into the matter and take necessary action as required. The convener informed the house that there is considerable improvement in Export cargo and all the cargo are being shifted to the examination area immediately. He also requested airlines/GHAs to co-ordinate among themselves in order to keep the examination area free from congestion.	<u>BIIL/ AIRLINES</u>
9.	Security issue and installation of	Convener informed the house that DGR security has been deployed in Cargo Terminal and there is considerable improvement in respect of security of the premises.	

	CCTV	He also informed that installation of 100 no. of CCTV camera is in full swing and shall be completed by end of Feb, 2018 as informed by Electronics Dept.	<u>POINT DROPPED</u>
10	Deployment of security personnel for CUDCT Strong Room	Representative from M/s JET Airways mentioned that the strong room in CUDCT should be manned by security personnel. DGM (Cargo) informed that the deployment of the security personnel's for Domestic Cargo has been taken up and should be in place shortly.	<u>AAICLAS</u>
11	Endorsement by M/s Bhadra in the LS/BC and GatePass for forwarding cargo for examination and for Pre-delivery respectively.	CCHAA raised the point that there is a lot of delay in forwarding cargo for examination and for taking delivery by M/s BIIL. It was also decided that entries to be done by M/s BIIL on back of BC/GP for every movement but it was not being done. COO – AAICLAS made it clear that entry should be made in the Register and to be recorded in the backside of the bank challan and gate pass since physical activity till pre-delivery gate is the responsibility of M/s BIIL.	<u>BIIL</u>
12	Canteen facility	ACAAI /CCHAA raise the point regarding provision of canteen in the Cargo Terminal. DGM (Cargo) informed the house that process for canteen facility in Cargo Terminal has been initiated and tender will be issued shortly.	<u>AAICLAS</u>
13	Bond time to be given immediately after issuance of LEO	DGM (Cargo) informed the house that a new system has been put into place where all the airlines are required to hand over the TSP copy to DGR security with the entry in the register kept with DGR security. This process has enabled AAICLAS to track every TSP with time of handing over by airlines and close the bond in the system immediately.	<u>POINT DROPPED</u>
14	Tendering of Cargo in ready for carriage condition	This process has been implemented and being monitored closely.	<u>POINT DROPPED</u>
15	Shortage of X-ray machines	The convenor informed the house that the 3 rd machine has arrived and will be installed in CUDCT and dual view x-ray machine available in CUDCT shall be shifted to export wing within 3 weeks' time.	<u>AAICLAS</u>

16	Issue of PIC	<p>Mr.Maity, CAHAA raised the point regarding issue of PIC and highlighted the difficulties faced by trade and CHAs on account of issue of PIC due to requirement of police verification.</p> <p>CEO – AAICLAS informed the house that BCAS is proposing new system with regard to issue of PIC to all stakeholders who are operating from within the airport premises. The decision will be taken once the new guidelines come into place.</p>	<u>POINT DROPPED</u>
<u>NEW POINTS</u>			
1	Delay in data entry and binning of cargo	<p>Mr. P C Maity from CCHAA raised the point regarding considerable delay in data entry and binning of cargo which have the direct impact on Customs Examination process where location slip could not be generated due to non-feeding of data in ICMS. He also raised the point regarding wrong feeding of binning data in ICMS which further delays the process of producing the Pkgs. to Customs for Customs Examination.</p> <p>M/s BIIL representative assured the house to look into the matter and take necessary action in order to address the issue.</p>	<u>M/S BIIL</u>
2	Shortage of Customs officials	<p>Mr. Joydeep Raha, ACAAI raised the point regarding shortage of customs manpower and delay in customs cleared process.</p> <p>It was decided that the matter would be taken up in the upcoming TFC meeting with Commissioner of Customs to be held on 23/01/2018 in Cargo Complex.</p>	<u>ACCAI/ CUSTOMS</u>
3	Truck dock weighing scale calibration	<p>Representative from airlines raised the issues regarding calibration of weighing scale available in the warehouse.</p> <p>CEO – AAICLAS assured the house to get the calibration done on quarterly basis.</p>	<u>AAICLAS</u>

The meeting ended with vote of thanks to the chair.


(KASHI NATH YADAV)
SENIOR MANAGER (CARGO/ADMNN. & EXPORT)

Distribution: As per list.