**CALCUTTA CUSTOMS HOUSE AGENTS'ASSOCIATION**

23 SIR R. N. MUKHERJEE ROAD, KOLKTA-700 001

No.CCHAA/1A-5/66

**To: All Members of the Association**

**The 66th ANNUAL GENERAL MEETING of the Association will be held on SATURDAY, the 2nd September at 10-00 a.m. at the premises of BNCCI (23, Sir. R. N. Mukherjee Road., Kolkata 700 001). Formal NOTICE of the meeting along with the Nomination papers are sent herewith.**

**I also take this opportunity to remind you that only an authorized representative will be allowed to participate in the Business Session of the Meeting.**

**I give below a schedule of important dates for your convenience.**

**P R O G R A M M E C U R R I C U L A M**

1. Date of the AGM **: 2nd September 2023 (Saturday)**
2. Last Date of fillingNomination Paper **: 22nd August 2023 (Tuesday)upto 5.00P.M**
3. Last Date of Payment of Annual **: 23rd August2023 (Wednesday)**

 Subscription for the year 2023-2024 &

 all other dues Payable to Association

 (For those filing nomination papers,

 Proposers and seconders)

 **4.** Last Date of Withdrawal of Nomination Paper**: 24th August 2023 (Thursday) upto 2.00 P.M**

 **5.** Date of Scrutiny of Nomination **: 25th August (Friday) 3.00P.M**

 **6.** Last Date of Payment of Annual Subscription : **29th August (Tuesday)**

 for the year 2023-2024 and all other dues

 Payable to Association

 (For those willing to participate in voting)

**As seen from the above schedule, members filing nomination papers requested to clear all other dues payable to Association including membership subscription latest by 22nd August 2023 and for those keen to participate in voting latest by 29th August2023 upto 5.00 P.M in the Association Office.**

**Lunch will be provided at the venue on 2nd September.**

**Enclosures:**

* **AGM Notice**
* **Nomination Paper**

 **Ishita B. Das**

 For Secretary

**CALCUTTA CUSTOMS HOUSE AGENTS'ASSOCIATION**

23 SIR R. N. MUKHERJEE ROAD, KOLKTA-700 001

**No. CCHAA-5/66 Date-12th August 2023**

**To: All Members of the Association**

**NOTICE**

**Is hereby given the 66th Annual General Meeting of the Association will be held on**

**SATURDAY**

**2nd September, 2023**

**at 10:00A.M**

**at the premises of BNCCI(23 SIR,R.N Mukherjee Road,Kolkata-700001)for transaction of the following business:**

1. **Adoption of Annual Report to the working Committee of the Association for the year 2022-2023**
2. **Adoption of the Audited Statement of accounts for the financial year 2022-2023**
3. **Appointment of the Auditor for the year 2023-2024**
4. **Election of the Office Bearers and the members of the Executive Committee of the Association for two years 2023-2024-2025 which includes 1 President, 3 Vice-Presidents, 1 Hony.Secretary, 1 Treasurer and 11 Members of the Executive Committee. Nomination papers enclosed which is to be filled in duly proposed by one & second by another member of the Association.**
5. **Any other matters with the permission of the Chair**

 **Members are requested to kindly make it convenient to attend the meeting.**

**By order of the Committee of the Association**

 Ishita B Das

 For Secretary